

OFFICER ON SPECIAL DUTY

Qualification:

- Graduate in any discipline from recognized University.
- Post-graduate qualification or MBA in Hospital Administration (MHA), Healthcare Management, Public Administration, Public Relations or Public Health (MPH) is strongly preferred

Experience:

- More than 20 years of overall administrative or managerial experience in working with Government, Semi-government organization/charitable trust/Government Hospital or leading specialty or super-specialty hospital/Company/private organization/private limited company.
- Proven track record of working in large government institutions, state health departments, charitable trusts, or major multi-specialty/super-specialty hospitals.
- Experience in managing public crises, infrastructure scaling, clinical coordination, or government-led initiatives.
- Advanced expertise in operations management, resource allocation, and workflow optimization for high-volume organisations.
- Strong liaison and crisis-management abilities to coordinate between various departments, institutional boards, and government authorities.

Consolidated Remuneration:

- Consolidated remuneration - Negotiable.
- Upto 10% yearly increment on consolidated remuneration will be based on working performance and other criteria decided by the institute.
- Leave, PF, Gratuity, Group Health Insurance and Other benefits will be as per rules of the Institute.
- Note: Selected candidate has to work also at Satellite centers of the Institute, sub centers, mobile units and any other place/places on the same terms and conditions as per the sole discretion of Director / Institute.